

**MINUTES OF MEETING HELD ON:** 16<sup>th</sup> June 2017

## **MINUTES**

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**SUBJECT OF MEETING:** ANNUAL GENERAL MEETING

**DATE OF MEETING:** Friday 16<sup>th</sup> June 2017

**VENUE:** The Hare and Hounds Pub, Ashford, TN25 4NR

**TIME:** 7.00PM

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**MINUTED BY:** Marc Turley

**ISSUED:** 27/6/2017

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### **COMMITTEE MEMBERS**

**CHAIRMAN:** Barry Ball (**BB**)

**PRESIDENT:** Tony Finch (**TF**)

**SECRETARY:** Marc Turley (**MT**)

**TREASURER, MEMBERSHIP OFFICER & TEAM CAPTAIN:** Jason Potter(**JP**)

**COMMUNICATONS OFFICER:** Paul Wright (**PW**)

**FIXTURES SECRETARY:** James Hall (**JH**)

**SPONSORSHIP OFFICER:** Matthew Ball (**MB**)

**ACTING HEAD COACH:** Tim Cross (**TC**) Chris Dale (**CD**)

### **COMMITTEE MEMBERS IN ATTENDANCE**

BB, TF, MT, JP, PW, MB, TC, CD

### **CLUB MEMBERS IN ATTENDANCE**

Sam Dale, Harry Ruddock, Johann Delport, George Shepherd, Ben Gauntlett, Chris Finch, Mickey Price

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**DISTRIBUTION:** All Committee and Club Members, Openly available on club website

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**NEXT ANNUAL GENERAL MEETING:** Venue TBC

**DATE:** Approx May 2018

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These minutes are a record of the discussions held – please advise immediately of any inaccuracies or disagreement of the recorded statements.

	<b>PREVIOUS MINUTES</b>	<b>ACTION</b>
<b>1.0</b>	<p>Agreed at the start of the meeting.</p> <p><b>MEETING MINUTES   EXECUTIVE COMMITTEE REPORTS</b></p> <p><b>President's Report – Tony Finch</b></p> <p>The President relayed his pride in the growth and expansion of the Club – on and off the pitch – specifically the clubs effort to support the signing of the Armed Forces Covenant and the welcoming of Ashford Ladies RFC and Leuven Ladies RFC to our club</p> <p><b>Treasurer's Report – Jason Potter</b></p> <p>Accounts presented to the meeting (which are available alongside these minutes) The Club ran at a loss due partly because of a lack of bar income as the club does not possess its own self-managed bar facilities. The club still has an outstanding debt with Ball Contractors for material costs when the Club was originally took over and refurbished The Ridge. This has been reduced by approx£5k, £2500 remains outstanding.</p> <p>As highlighted during last year's AGM, JP presented far more detailed account reports</p> <p>The Committee in general asked that the Club's appreciation for Jason Potter's excellent work in the Treasurer's role be minuted.</p> <p><b>Membership Office – Jason Potter</b></p> <p>JP stated that there was a considerable improvement over the year before in terms of cooperation but stated that there are a few members who haven't been charged as they joined midway</p> <p><b>Captain – Jason Potter</b></p> <p>JP stated that it has been an up and down season plagued by injury and some difficulty with availability. Two big wins over teams like Thanet and Whitstable were massive highlights. Excitement over the new players coming to the club and stressed the importance of commitment to the club in the coming season. He players who committed as much as possible</p> <p><b>Sponsorship Officer – Matthew Ball</b></p> <p>MB stated much help from PW in terms of producing professional sponsorship packs and the high profile of the club has given itself through social media, sponsorship packages etc.</p> <p>As has been the case in previous years first refusal is offered to the</p>	

incumbent sponsors and French Forrest Flooring have stated that they wish continue as our main sponsor

Announced that Mitsubishi are sponsoring us next year and thanks was given to the club in general from the committee for making the Mitsubishi representative as welcome as we did on the day he attended one of our matches. The club was appreciative that Folkestone RFC pointed Ashford Orbital/Mitsubishi in our direction.

Last year we raised over £3000 in sponsorship money

**Hon. Secretary – Marc Turley**

MT expressed that whilst not having much to update the club members with in terms of news and development, he as thoroughly enjoyed being more involved with how the clubs is run

**Fixtures Secretary – James Hall**

JH did not attend the AGM and advised the committee prior that he wished to step down from the role of Club Fixtures Secretary

**Coaches – Chris Dale and Tim Cross**

Thanks from coaches for the effort made by players. Also stressed the importance of commitment and the disappointment that some training sessions had been cancelled and stressed how important this commitment is. Summarised as such a 'nearly' season for us

**Other notes –**

Raised that we were discussing the year prior accounts (2015 – 16) rather than last seasons (2016-17) and that we are considering running a long or short year so that the accounts are in sync with each committee meeting.

Raised that sometimes the lack of support for the after game meal isn't great and that obviously when it isn't eaten, it is wasted. It's important that as a club, we encourage people to make the most of the facilities that are put on.

*All ABRFC Executive & Honorary Committee roles declared vacant.*

**2.0**

**ELECTIONS**

All positions were voted in unanimously\*

President – Anthony Finch – VOTED IN

Chairman – Barry Ball – VOTED IN

Hon Sec – Marc T – VOTED IN

Treasurer – Jason P – VOTED IN  
Fixtures – Johann – VOTED IN  
Membership Officer – Dave Squire – VOTED IN  
Captain – Ben G, Mickey P – Ben G VOTED IN Mickey as VC  
Coaches – Chris Dale and Tim Cross – VOTED IN  
Communications – Sam Dale suggests that we recruit college design students to design us the designs that we require, on a competition basis. We discussed the importance of the work that PW has done and decided to pend appointment of the role  
Sponsorship – Matt Ball and Shane Collier – VOTED IN  
Events – all committee positions require you to be a member for a year. Harry Ruddock has put his name forward and to accommodate the fact that he is a recently joined club member we will be amending the constitution – VOTED IN

**3.0 CONSTITUTIONAL CHANGES & CLUB FINES**

Proposed Constitution Changes – reiterated that the constitution is available to all. We do need to make changes to voting in and timescales for committee members as mentioned above. This change was raised tonight to club members but then to discussed further by the executive committee at a later date. MOTION CARRIED

Club Fine System – Currently £125 fine for a red card. Exec committee decide what percentage the player and club/team should contribute based on the situation within the game.

**4.0 SUBSCRIPTIONS**

Player, Non-Playing Membership, Match Day Subs remain the same for the 2017/18 season.

**5.0 FUTURE CLUB GROUND**

Sandyacres will remain the home ground for the 2017/18 season.

**6.0 CLUB SPONSORSHIP**

Members were asked about potential sponsors. The Sponsorship Officer will provide a Sponsorship Pack to those members who work for possible Sponsors.

**ANY OTHER BUSINESS**

- 7.0** Coaching Resource – Fitness Coach – Chris Finch (ABRFC Player) will be organising dedicated fitness session throughout both the pre-season and playing season to improve the overall fitness of the team. The AGM thanked Chris for the effort to plan and provide this facility.
- 9.0** Club facilities – MB (with support from a few others) has been working to try and secure us a more permanent venue. MB and TC working to try and secure us this and is working through the motions with the council, relevant authorities and governance to do this properly.
- 10.0** RFU Course – MB advised on the benefit of the course he attended and the benefits it has brought to the club. He would like two club members to attend next year
- 11.0** Armed Forces Covenant – The clubs aims to promote the covenant on a wider scale by working with other clubs to make this work to our advantage as much as possible. This is to maximise the clubs profile in the local and rugby community.

**Meetings Close: 9.00 pm**